



# Meeting of the Burnley Borough Council

To be held at 6.30 pm on  
Wednesday, 15th May, 2024





Sir or Madam,

Notice is given of a MEETING of the COUNCIL of the BOROUGH OF BURNLEY to be held at Council Chamber, Burnley Town Hall on

**DATE: Wednesday, 15th May, 2024**

**starting at 6.30 pm**

To transact the business specified below.

**Catherine Waudby**  
**Head of Legal and Democratic Services**

**Members of the public may ask a question, make a statement, or present a petition relating to any matter for which the Council has a responsibility or which affects the Borough.**

**Notice in writing of the subject matter must be given to the Head of Legal & Democratic Services by 5.00 pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall, Manchester Road or from the web at: [Request to speak form](#). You can also register to speak via the online agenda. Requests will be dealt with in the order in which they are received.**

**All Full Council meetings are livestreamed on the Council's [Youtube Channel](#)**

**Due to limited space in the venue members of the public wishing to observe the meeting are advised to watch the live stream on Youtube. Priority will be given to those who have registered to speak. Remaining seating will be allocated on a first come, first served basis.**

## **A G E N D A**

1. Minutes of the Last Meeting 5 - 10  
To receive, as read, the Minutes of the proceedings of the previous Council meeting, held on 17<sup>th</sup> April 2024, and to confirm them or otherwise.
  
2. Declarations of Interest  
To receive any declarations of interest.

3. Mayor's Communications  
To receive communications (if any) from His Worshipful the Mayor.
4. Public Question Time  
To receive questions, statements or petitions (if any) from members of the public.
5. Appointment by the Leader of the Executive and Executive Portfolios 11 - 12  
To note the appointment, by the Leader, of the Executive and the Executive Portfolios should any changes be made.
6. Items for Decision by the Council
  - a) Updated Statutory Scrutiny Guidance 13 - 48  
To note the introduction of new Scrutiny Guidance.
  - b) Appointments to Committees and Working Groups 2024/25 49 - 58  
To consider the appointments to Committees, Working Groups and Panels for 2024/25.
  - c) Appointment of Chairs and Vice-chairs 2024/25 59 - 60  
To consider the appointment of Chairs and Vice-chairs for 2024/25.
  - d) Appointments to Outside Bodies 2024/25 61 - 76  
To consider the appointment of the Council's representatives on Outside Bodies for 2024/25.
  - e) Constitutional Updates and Reporting 77 - 86  
To note the use of call-in waivers relating to urgent decisions.
7. Questions  
To deal with questions (if any) relating to matters not contained in the Minutes before the Council and of which notice in writing has been received in accordance with Standing Order Nos. 10(2) and 10(3).

#### Councillor Attendance

Please use the link below to access Councillor attendance records. You can refine your search by time or by committee.

<http://burnley.moderngov.co.uk/mgUserAttendanceSummary.aspx>